



**Committee:** COUNCIL BUSINESS COMMITTEE

**Date:** THURSDAY, 27 JUNE 2013

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

## A G E N D A

1. **Apologies for Absence**

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the 2013/14 Municipal Year.

3. **Minutes**

Minutes of meeting held on 14 March 2013 (previously circulated).

4. **Items of Urgent Business Authorised by the Chairman**

5. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **Recording of Council Meetings (Pages 1 - 7)**

Referral report from Council.

7. **Request for Verbatim Minutes of Meetings of the Taxi Forum and the Taxi Liaison Group (Pages 8 - 10)**

Report of the Chief Executive.

8. **Member Development Strategy (Pages 11 - 21)**

Report of the Democratic Services Manager.

9. **Better Care Together - Consultation** (Pages 22 - 24)  
Report of the Chief Executive.
10. **Electoral Review – Further Consultation on Warding Arrangements** (Pages 25 - 35)  
Report of the Head of Governance.
11. **Member Champions - Role and Remit** (Pages 36 - 44)  
Report of the Head of Governance.
12. **Constitution – Members’ Questions on Notice at Council Meetings** (Pages 45 - 52)  
Report of the Chief Executive.
13. **Review of the Protocol on Member/Officer Relations** (Pages 53 - 72)  
Report of the Head of Governance
14. **Appointments to Committees and Changes to Membership**

#### **ADMINISTRATIVE ARRANGEMENTS**

**(i) Membership**

Councillors Paul Aitchison (Chairman), Melanie Forrest, Janet Hall, Billy Hill, Roger Mace, Geoff Knight and Vikki Price

**(ii) Substitute Membership**

Councillors Tony Anderson (Substitute), Roger Dennison (Substitute), Tim Hamilton-Cox (Substitute), Joan Jackson (Substitute), Ian Pattison (Substitute) and Emma Smith (Substitute)

**(iii) Queries regarding this Agenda**

Please contact Peter Baines, Democratic Services - 01524 582074 or email [pbaines@lancaster.gov.uk](mailto:pbaines@lancaster.gov.uk).

**(iv) Changes to Membership, substitutions or apologies**

Please contact Members’ Secretary, telephone 582170, or alternatively email [memberservices@lancaster.gov.uk](mailto:memberservices@lancaster.gov.uk).

MARK CULLINAN,  
CHIEF EXECUTIVE,  
TOWN HALL,  
DALTON SQUARE,  
LANCASTER LA1 1PJ

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